



**The Petroleum Institute  
The Electrical Engineering Department**

**Agenda for the First Meeting of the Electrical Engineering Advisory Board (EE AB)  
Monday, April 13, 2009  
8:00AM-4:00PM**

Time	Event	Host
8:30-9:00 AM	Continental Breakfast, The PI Board Room (Habshan building-Third Floor)	The EE Department
	HSE Moment	Dr. C. Rodrigues
9:00-9:10 AM	Welcome	Dr. Michael Ohadi
9:10-9:30 AM	Department Overview: Objectives & Outcomes	Dr. Abdurrahim El-Keib
9:30-10:00 AM	Curriculum Review	Dr. Abdurrahim El-Keib
10:00-10:30 AM	Facility and Lab Tours	Dr. Majid Poshtan/Mr. Mohammed Al Ani
10:30 AM-12:15 PM	Selection of the Chair, Vice Chair, and Secretary of the Electrical Engineering Advisory Board Discussion: Industry needs and changes	Advisory Board/AB Chair/EE faculty
12:15 AM -12:30 PM	Break	
12:30-1:30 PM	Lunch, VIP Lounge Sattah Building	The EE Department
1:30-2:45 PM	Initial Report Preparation; discuss objectives modification (Max 3 modification per objective). Discuss outcomes, and suggest ways to implement changes.	EE Advisory Board
2:45-3:00 PM	Break	
3:00-4:00 PM	Meeting With Faculty Program Chair and Provost, Wrap-up, and Initial Review Comments.	Program Chair/DAC
4:00-6:00 PM	Free Time	
6:00-8:00 PM	Dinner	Venue is to be decided