

**THE PETROLEUM INSTITUTE**  
**STUDENT ONE-STOP SHOP (SOS)**  
**Major, Advisor And Catalog Year Change Form**



\* This form is used to declare/change your major, catalog year and/or program advisor. Any of these changes may affect scholarship, enrollment status, degree requirements, degree planning needs, graduation timeline, and other Institute-related business. You are strongly recommended to thoroughly review program requirements with your advisor prior to requesting changes.  
 \* Please return form to the SOS upon completion.

\_\_\_\_\_

Student ID Number

\_\_\_\_\_

Name (First, Middle, Last)

\_\_\_\_\_

Mobile Number

Yes                       No

Did you successfully complete ENGR 103 Course?

**MAJOR CHANGE**

Current Major: \_\_\_\_\_

New Major: \_\_\_\_\_

\_\_\_\_\_                      \_\_\_\_\_

Student's Signature                      Date

Please note: Changing your major could result in an advisor reassignment, thus you should contact New Program Chair Office before you complete the following sections.

**PROGRAM ADVISOR CHANGE**

Current Advisor: \_\_\_\_\_

New Advisor: \_\_\_\_\_

\_\_\_\_\_                      \_\_\_\_\_

Program Office Signature                      Date

**CATALOG YEAR CHANGE**

Current Catalog Year: \_\_\_\_\_

New Catalog year: \_\_\_\_\_

\_\_\_\_\_                      \_\_\_\_\_

Advisor's Signature \*                      Date

\* If changing your major, then your new advisor should sign this section. Otherwise, your current advisor should sign.

Internal Note: SOS Assistant will forward the completed form to RO Representative.