

THE PETROLEUM INSTITUTE
THE REGISTRAR'S OFFICE
TRANSIENT STUDENT REQUEST FORM



*This form is for the use of the Petroleum Institute undergraduate students only (NOT for use by the Graduate students) and is for ONE semester use only. In order to evaluate the request copy of the description(s) and syllabus of the intended course(s) from the transient institution should be attached.

* Student can seek transient credit from the PI-approved higher education institutions only.

* Enrolled PI students wishing to take a course in Abu Dhabi during the same semester or session it is offered at the PI, must provide written justification for approval.

* Grades earned at other institutions must be "C" or better (2.00 or better on a 4.00 scale) or equivalent.

Student ID Number	Name (First, Middle, Last)		
College Level	Major	Cumulative GPA	Mobile Number
Name of Institution & Address			Semester / Year

APPROVED COURSES TO BE TAKEN			
Course Code <small>(e.g. "ENGR")</small>	Course No <small>(e.g. "103")</small>	Course Title <small>(e.g. "Freshman Seminar")</small>	Cr. Hrs.

EQUIVALENT AT PI		
Course Code	Course No	Cr. Hrs.

 Approved by: Academic Advisor

 Approved By: Course Coordinator

 Chair, Major Program: Required for course(s) to apply toward the major (plan).

 Chair, Arts & Science College: Required for course(s) to apply toward General Education requirements.

STUDENT ACKNOWLEDGEMENT	
I have carefully read and understand the information on this form and the PI Academic Policy # 3200. I further understand that it is my responsibility to request, from the transient institution, that it sends an official copy of my transcript to the Petroleum Institute after I have completed the semester.	
_____ Student Signature/Date	_____ Registrar's Signature/Date

Please return to the Registrar's Office upon completion